

SAFETY GRAM 4.0

October 2020



Air Force Aero Clubs,

I hope everyone had a safe and productive September. Although case studies on past mishaps are important and we will continue to highlight them I have decided to change this month's Safety Gram up a bit. I wanted to give a bit of education on a tool used as part of the Air Force's mishap prevention program that is also available to Aero Clubs and all of its members. In fact this tool can actually be used by anyone in identifying safety issues or hazards that may not normally be reported. The tool is called the Airman's Safety Action Program or ASAP for short. It is a way for ANYONE to submit or report hazards or high risk activities from anywhere.

Originally based off the FAA's Aviation Safety Reporting System (ASRS), the Air Force's version has been expanded to not only include reporting flight related hazards, but any hazard to help combat mishaps. Below I have included a short presentation that highlights some key points of the program as presented from the Air Force Safety Center and a synopsis of how a report is processed. Additionally, I have included a Safety Center produced brochure, which would be an excellent addition to your safety bulletin boards.

Overall my experience with the program, in both making reports, and triaging them at the Wing level has been very positive. It is an excellent tool to ensure everyone's voice is heard in the safety arena and that all hazards are looked at objectively by safety professionals. My hope would be that if Managers, Instructors, or Customers had safety concerns pertaining to Aero Clubs that they would feel comfortable voicing that concern, but if not this tool provides another avenue so that the concern can be addressed at the appropriate level and hopefully avoid a future mishap.

Please feel free to reach out to me or ask your local safety staff if you want more information or have additional questions about the program.

Fly Safely,

A handwritten signature in black ink, appearing to read 'Jonathan F. Koch', written in a cursive style.

Jonathan "SAS" Koch, Major, USAF
Director of Operations & Safety USAF Aero Clubs

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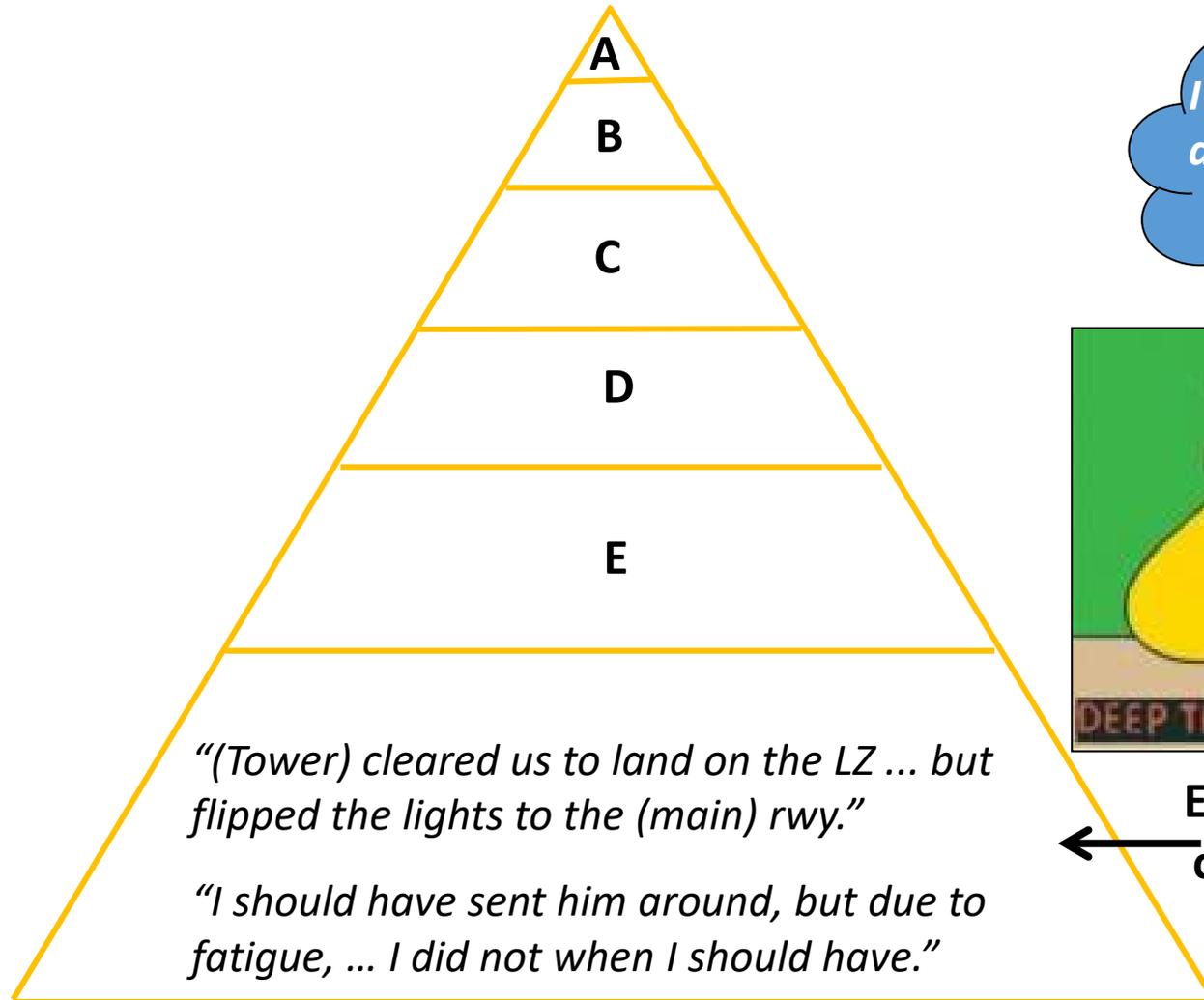
Airman Safety Action Program (ASAP)

What is ASAP?

- Identity-protected, non-injuring/non-damaging Airman-reported hazards and errors
- Not safety privileged
- Provide insight: risk vs. mission
- Mitigation ideas flow both ways:
 - Airmen to leaders to Airmen
- Promotes healthy safety culture
- Doing AF Safety ... without a mishap



ASAP vs. Mishap Reporting



← **Examples of key events captured only through ASAP.**



Just Culture and ASAP



- One of the four sub-cultures that make up an Informed Culture. A Just Culture is an organizational environment where front line operators or others are not punished for actions, omissions or decisions taken by them that are commensurate with their experience and training, but where gross negligence, willful violations and destructive acts are not tolerated. Just Culture focuses on improving system designs and employee procedures to include: better system operations; creating redundant safety systems to trap or mitigate errors; pre-identifying high-risk operations; and leadership actions designed to limit at-risk behaviors.



Where to submit an ASAP



- <https://asap.safety.af.mil/>
- *Download the App (Search for Airman Safety App on you phone or tablet)*
- *Request assistance from your units Safety Professional*



Submitting an ASAP



- **Stick to known facts.**
- **Identify hazards.**
- **Report errors.**
- **Provide as much information as possible.**
- **Be objective.**



ASAP Triage Process



- ASAP Submitted
- ASAP seen by both MAJCOM and Wing Safety Staff
- MAJCOM makes a triage decision
- If triaged down: local safety staff manages triage process
- Choose from the following options
 - Open Investigation
 - Duplicate Report
 - Frivolous Report
 - Not Enough Information
 - Transfer Report
 - Delete Report
- Safety staff provides justification of triage decision



Suggested References



- AFI 91-202 5.11 Airman Safety Action Program (ASAP)
- AFMAN 91-223 9.3 ASAP Reporting Procedures



U.S. AIR FORCE



"Looking back outside ... I was in 35 degree nose-low attitude ... (then flew) a max performance recovery. Bottomed out at 380AGL."

"I've been using the wrong tool all along. I'm going to submit an ASAP because this is an easy error to make."



"We have security barriers too narrow to fit oversized vehicles through resulting in multiple accidents."

Extremities are the #1 injured body parts for Airmen working industrial positions. Protect your limbs.



Goal & Objectives

1 ASAP / 1 wing / 1 month

- A healthy safety culture enthusiastically encourages hazard and error reporting.
- ASAP helps "next generation" Airmen by passing on valuable lessons learned.
- Commanders and instructors lead by example when reporting mission and safety hazards via ASAP.

Air Force Safety Center Mission
Safeguard Airmen, Protect Resources, Preserve Combat Capability

AFSEC Vision
Achieve a proactive safety culture of hazard identification and risk management across the Air Force to prevent mishaps

Over 5,500 ASAP reports have been submitted by Airmen since 2009.

To learn more about ASAP, contact the Air Force Safety Center.

Who are we?

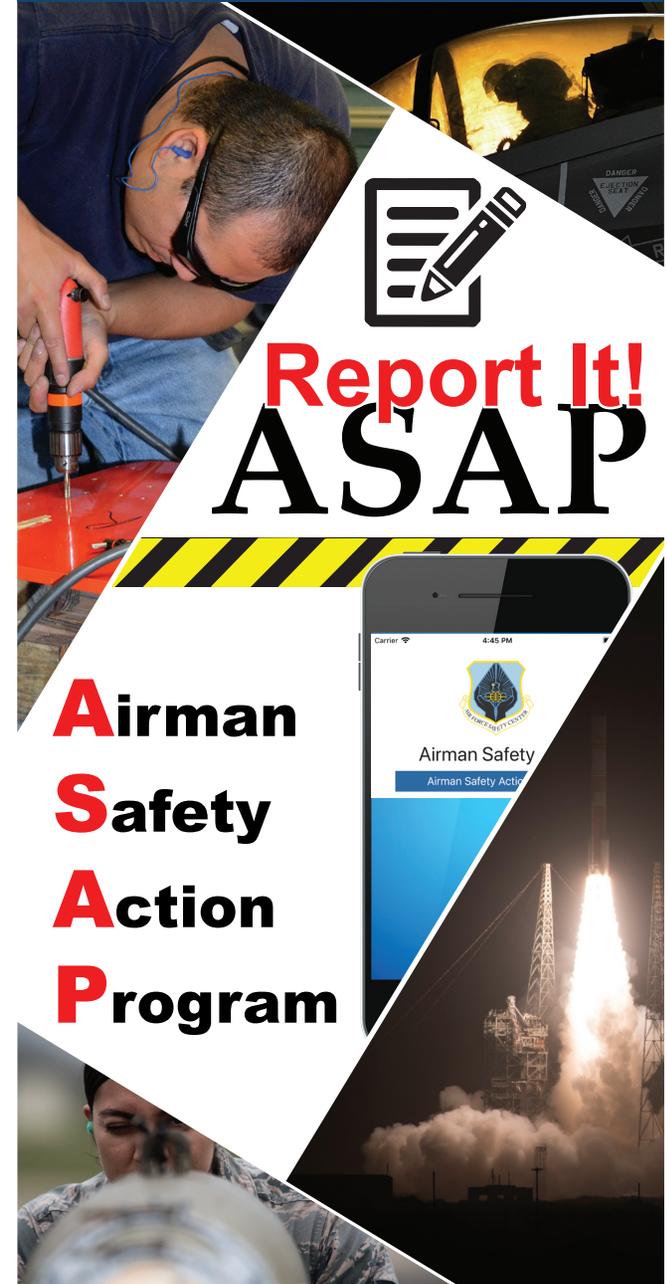
The Air Force ASAP program manager resides at the HQ Air Force Safety Center, Kirtland AFB, New Mexico. The Air Force ASAP program manager teams up with MAJCOM staffs to promote the program and craft risk management initiatives that address reported unsafe acts and conditions.



Want more info?

HQ Air Force Safety Center
(505)846-1173
PROSEF@us.af.mil

<https://www.safety.af.mil/home/asap>



Report It!
ASAP

Airman
Safety
Action
Program

Help prevent an injury or death

Airman Safety Action Program

Spot a hazard? Be a part of the solution.

WHAT IS ASAP?

In the early days of military aviation, knowledge and experiences were shared either in the hangar or at the bar. Today we operate in a much more complex environment where we must leverage technology to capture those unintentional errors, hazardous situations, and high-risk activities that may not be identified through traditional safety reporting channels.

The Airman Safety Action Program is specifically designed to fulfill that need by empowering every Airmen to identify hazards and offer risk mitigating solutions – anytime, anywhere using the Airman Safety App.

While the program was originally created to raise safety standards in the aviation community, it has been redesigned to capture work safety issues in the occupational, space, and weapons disciplines as well.

Within minutes of identifying a potential hazard, such as a hole in the ground or an improperly designed aircraft part, a mobile report can be initiated on-site and submitted directly to the Air Force Safety Automated System. From here, all data is passed to the appropriate major command and down to the installation, where practices can be improved and resources can be allocated to resolve issues.



Airman Safety Application

The Airman Safety App is a tool designed to allow anyone to immediately submit a report for observed hazards or high risk activities from anywhere via an app on their smartphone.



Airman Safety App web-based access:
<https://asap.safety.af.mil/>

The ASAP Scoreboard can be accessed with a Common Access Card from the Air Force Safety Automated System homepage at: <https://afsas.safety.af.mil/Home.do>

BENEFITS

- *ASAP allows the Air Force to document and track minor incidents - the bulk of events offering mishap prevention potential - that tend to slip through the “net” of formal safety reporting channels.*
- *ASAP collects and publicizes the latest hazards at deployed locations, providing an ability to brief-up threats and errors related to airfields, terrain, ATC, navigation, and weather.*
- *Approximately 60% of on-duty injuries are industrial and occupational. Reporting a hazard can make all the difference.*
- *The “Scoreboard” is a protected website that allows aviation-related ASAP participants to see what remedial actions have been taken to address identified hazards.*
- *ASAP allows decision-makers to look across platforms to perceive system-wide problems at deployed locations, with command & control, or with non-U.S. transient alert.*

WHO USES ASAP?

The U.S. Army, U.S. Navy, and numerous allied air forces use ASAP or similar reporting programs.

Globally, over 105 airlines use ASAP-style initiatives that have yielded over 500,000 reports. That’s half-a-million identified threats and errors to aircraft safety!

Volunteer
an ASAP

Boost
Awareness

Promote
voluntary
reporting